

Department Of Homeland Security

International Response Corps Advisor

DEPARTMENT: Department Of Homeland Security, DHS Headquarters, Office of Policy

JOB ANNOUNCEMENT NUMBER: DSHQ09-3009

SALARY RANGE: 115,317.00 - 149,000.00 USD per year

OPEN PERIOD: Tuesday, December 23, 2008 to Tuesday, January 06, 2009

SERIES & GRADE: GS-0301-15/15

POSITION INFORMATION: Full-Time Term Appointment

PROMOTION POTENTIAL: NA

DUTY LOCATIONS: 1 vacancy - Washington DC Metro Area, DC

WHO MAY BE CONSIDERED: Applications will be accepted from current DHS employees only.

MAJOR DUTIES:

The DHS Active members' primary mission is to advise foreign governments at risk of, in, or in transition from conflict and civil strife, on how to stabilize, secure, and rebuild the institutions critical to its immigration, customs, transportation, and/or border and maritime security. The incumbent will also advise U.S. Chiefs of Mission, the Department of State, the U.S. Military, and other partners as appropriate on homeland security-related areas of expertise on training, capacity building, and reconstruction and stabilization assistance.

Serve as expert consultant on immigration, customs, transportation, and/or border and maritime security best practices, laws, treaties, and regulations pertaining to the provision of assistance to foreign governments to the Department of Homeland Security, the Department of State Office of the Coordinator for Stabilization and Reconstruction, U.S. Chiefs of Mission, the U.S. Military, and/or international and other partners as appropriate.

Contributes to developing the DHS and U.S. Government's standard operating procedures, doctrine, processes, and systems to provide integrated, whole-of-government reconstruction and stabilization assistance to foreign states and/or regions at risk of, in, or in transition from conflict and civil strife.

Formulates and develops plans and procedures to execute specific immigration, customs, transportation, and/or border and maritime security functions and capacity building programs in foreign states and regions at risk of, in, or in transition from conflict and civil strife. Reviews long- and short-range plans, resource projections, priorities, justifications, etc. Makes recommendations on planning efforts that can be undertaken within existing resource levels and advises on the impact of efforts that require additional resources.

Collaborates with foreign governments, S/CRS, U.S. Chief of Mission, the U.S. military, and/or national and international partners on homeland security-related areas of expertise and reconstruction and stabilization assistance. Manages, as appropriate, immigration, customs, transportation, and/or border and maritime security-related activities in coordination with other Federal organizations and international partners to ensure that homeland security-related activities and areas of expertise are coordinated within the interagency process and in accordance with the Interagency Management System for reconstruction and stabilization. Handles complex program issues and provides authoritative guidance. Coordinates requirements among several entities in the formative stages of program initiation, project design, project implementation, and management of ongoing programs. Assigns responsibilities for carrying out objectives, coordinates and directs work among several entities as required, sets performance targets, and resolves differences where required.

Implements and/or facilitates technical assistance and training on immigration, customs, transportation, and/or border and maritime security to foreign states and regions at risk of, in, or in transition from conflict and civil strife.

Represents DHS in reconstruction and stabilization-related activities, including training, exercises, planning processes and deployments.

Deploys to austere and hazardous environments, including combat zones, on 48- to 72-hour notice to provide immigration, customs, transportation, and/or border and maritime security expertise as part of a U.S. reconstruction and stabilization assessment and assistance mission to a foreign state and/or region at risk of, in, or in transition from conflict and civil strife.

Assesses foreign government needs and develops proposals to implement long- and short-term immigration, customs, transportation, and/or border and maritime security assistance in a U.S. Government reconstruction and stabilization mission.

Briefs and advises the Secretary, Deputy Secretary, and other senior Department of Homeland Security officials on DHS assistance to foreign governments on training, capacity building, reconstruction and stabilization assistance.

Perform other duties as assigned

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